

Training Within Industry – Job Relations Workshop

Services	Deliverables
▪ Training Within Industry / Job Relations Workshop	▪ 8 Hour workshop for up to 8 participants, delivered in (2) four hour sessions.

Training Within Industry / Job Relations Workshop

This eight hour interactive workshop teaches participants the foundations of positive employee relations. Job Relations, one of the three modules of the Training Within Industry (TWI) program, was originally developed during World War II to help quickly and effectively train manufacturing employees who had never before been in the workforce. Most recently, it has been used by numerous companies as a key part of their Lean transformation.

Participants in the Job Relations workshop gain problem solving and relational skills that will help them prevent problems from arising. Participants will also learn a proven process for resolving problems when they do arise. During the workshop, participants will practice using what they have learned by confronting and responding to real-world situations.

This workshop is conducted using lecture and overheads with exercises to reinforce learning. There will be workbooks for each participant as well. Ample time is left for discussion and interaction including a question and answer session.

Upon completion of the workshop participants will:

- Give constructive feedback and credit.
- Tell people in advance about changes that will affect them.
- Make the best use of each person's abilities.
- Earn employees' loyalty and cooperation.
- Resolve problems using a proven process of getting the facts, weighing options, deciding, taking action and checking results.

The company will provide the classroom and refreshments for participants and the AKA trainer.

"Developing problem solving and relational skills."

