

# CI - Operational Assessment

| Services                 | Deliverables                               |
|--------------------------|--|
| • Operational Assessment | ▪ Up to 12 Hours; Typically, 1 to 1.5 days |

## AKA's Operational Assessment

This operational assessment is a dynamic review of the current status of a facility. The assessment is comprehensive and will indicate where action is needed to create a stronger organization.



### The Operational Assessment consists of two parts:

**First**, a questionnaire that is completed via interviews with Key Members of Management. This portion covers the following baseline areas:

1. Company Profile- includes basic contact information.
2. Facility Profile-Site security, square footage, number of shifts, turnover, talent development, workforce and training needs.
3. Financial Management and Growth-Cash flow and performance, future business strategy, idea pipeline.
4. EOHS Compliance and Cybersecurity-EOHS performance and responsibility, Permits, Incident reporting, and cybersecurity considerations.
5. Manufacturing-Core areas of expertise, key equipment, capacity (threshold and available level), utilization, customer complaint program.
6. Supplier Management-Approval process, single sources, certificates of analysis, qualification, and performance tracking.

**Second**, a scored floor assessment of the following categories conducted by the AKA professional as follows:

1. Visual and Workplace organization
2. Continuous Improvement and Communication
3. Quality
4. General Manufacturing
5. Maintenance
6. Supply Chain

All pertinent data will be used in the final reporting.

### Output:

Upon completion of the Assessment, the AKA member will write a report offsite outlining their findings and schedule a session with the Client to deliver and communicate the findings.

This report will include pertinent data and recommendations for potential improvements.

### Benefits of the Assessment are:

1. Professional review of the factory status
2. Documented report of the findings
3. Point out strengths and weaknesses of the organization, which can be used as a roadmap to address improvement programs
4. Client has a common perspective from which to operate.

